

EMPLOYMENT HISTORY

Starting with the most recent position, include all prior employment using an additional sheet if necessary. Account for all gaps of employment.

Are you currently employed? YES NO

FROM (MO/YR)	TO (MO/YR)	STARTING POSITION	LAST POSITION
NAME OF COMPANY		STREET ADDRESS, CITY, STATE, ZIP CODE	
SUPERVISOR'S NAME, TITLE, NUMBER		MAY WE CONTACT FOR REFERENCES?	
STARTING SALARY:	ENDING SALARY:	REASON FOR SEEKING CHANGE?	
DESCRIPTION OF DUTIES:			

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DESCRIPTION OF DUTIES:			

EDUCATION

	Name / Address	Last Grade Completed	Did You Graduate?	Course of Study/ Concentration (Give Details)
High School		9 10 11 12	<input type="checkbox"/> Yes <input type="checkbox"/> No	
College		1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Graduate and/or Special schools, Trade Schools, Vocational		1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No	

If Not A High School Graduate, Have You Received A G.E.D. ? Yes No

If Yes, Date of GED : _____

OTHER TRAINING / ACHIEVEMENTS

Have You Ever Served In The U.S. Military? Yes No

Branch of Service: _____

Describe Duties: _____

What Type of Education or Training Did You Receive in the Military?

Special Skills & Training

Machines operated, special courses, computers, typing, special licenses, permits, certificates:

REFERENCES Excluding Relatives

Name _____ Name _____

Company/Occupation _____ Company/Occupation _____

Address _____ Address _____

Work # _____ Work # _____

Home # _____ Home # _____

APPLICANT ACKNOWLEDGEMENT

ACCURACY OF INFORMATION

I certify that the information contained in my application is complete and correct and understand that any falsification or misrepresentation of this information will disqualify from consideration for employment or if hired may result in termination of employment.

REFERENCES

I authorize Buffalo Filter, A Division of Medtek Devices, Inc. and any independent agency acting on behalf of the company to request and receive information from various parties to assist in verifying the accuracy of my application and in evaluating my candidacy for employment. I release the parties supplying such information as well as Buffalo Filter, A Division of Medtek Devices, Inc. it's owners, directors, affiliates, employees, & agents from any and all liability and responsibility arising out of the receipt of this information.

SUBSTANCE ABUSE POLICY

I understand that if I am offered employment, I will be required to submit to a required drug / alcohol test at a company selected facility paid for by the company and that such offer of employment is contingent on passing this test, I understand that the company maintains a Drug and Alcohol Free Workplace Policy and if hired I will be required to abide by the policy, including the possibility of additional testing, including random testing.

EMPLOYMENT – AT - WILL

If I am hired, I understand, and agree that my employment will be terminated at will: that is, either the company or I may terminate the employment relationship at any time for any reason or no reason, with or without notice. I understand that except for the company president, no company representative has the authority to alter this employment - at - will relationship and if hired I will not rely on any such promises, representations, or agreements regarding continued employment unless made in writing by the company president.

Signature of Applicant

Date

All applications are active for a three (3) month period.
If you wish to be considered for later employment, you must submit a new application.